

General Guideline Information for your Planning Purposes:

- We try to schedule only one group at a time in the main lodge.
- For all Overnight stays and Weekend stays:
 - The main lodge sleeps 120 in bunks. You must bring your own linens and personal items.
 - Cost for facilities per person per day is \$22.50.
 - 50 person minimum on the weekends.
 - Two day minimum on the weekend.
 - A "day" is 6 p.m. one day until 4 p.m. the next day, or any portion thereof.
 - You may do your own meals, or we will do them for you.
 - Meals are \$6 per person per meal. Menus are open for discussion.
 - If you do your own meals, there is a \$100 per weekend or \$150 per week Kitchen Usage Fee.
- For Monday - Thursday Day Retreats:
 - A "Day Retreat" can only be scheduled Monday-Thursday.
 - A "day" for a Day Retreat is 8 a.m.-8p.m.the same day or any portion thereof.
 - Minimum number of people is 20.
 - All stated prices are good for all reservations made before July 1, 2008.
 - Cost of Facilities only - \$20 per person+\$50 Kitchen usage fee.
 - Cost of Facilities/Lunch/Drinks - \$26
 - Cost of Facilities/Continental Type Breakfast/Lunch/Drinks - \$29
 - Cost of Facilities/Lunch/Afternoon Snack/Drinks - \$29
 - Cost of Facilities/Breakfast/Lunch/Drinks - \$32
 - Cost of Facilities/Lunch/Dinner/Drinks - \$32

***Beginning July 1, 2008 reservations for a day retreat on a weekend will be accepted 30 days before the reservation date if the date is still available at that time.

- Menus are open for discussion. Some "teen" sample menus are:
 - Breakfast: Scrambled eggs/pancakes/pan sausage/toast and jam/3-4 kinds of dry cereal/ orange juice/ whole and 2% milk
 - Lunch: Hoagies (make your own- turkey/ham/cheese)/garden salad/chips/fruit salad/sodas & lemonade
 - Dinner: Baked potato (with cheese/bacon bits/sour cream/margarine)/chipped BBQ sandwich/baked beans/garden salad/ soda & lemonade.

If we do your meals, we provide lemonade /coffee /tea throughout your stay. Sodas are served only with meals.

****Please see Facilities Agreement form for more important information.**

***To reserve the Ranch for your retreat:**

1. Call the Ranch and speak with Eric DeMarco at 713-828-4474 (Cell) or Email DeMarco@KickapooRanch.com.
2. Confirm the availability of your retreat dates.
3. You are encouraged to make an appointment to tour the facilities before you make your reservation. Very few facilities can be everything to everyone. Come see if we are right for you! (As a courtesy to all our guests, tours done only during times there are no guests at the Ranch, and therefore are by appointment only.)
4. Determine the amount of deposit needed to confirm your reservation. This will be 20% of the estimated total cost of your stay including meals if we are doing the meals for you.
5. Have a copy of the conditions for use of the Ranch facilities and a deposit statement emailed, faxed, or mailed to you.
6. Mail your deposit along with a signed copy of the conditions for use of the Ranch facilities to:
Kickapoo Ranch and Retreat Center 30670 Joseph Rd. Hockley, Texas 77447-6173

Your deposit must be received within 30 days of the date on your deposit statement, or the statement becomes void and your dates become open dates.

Please remember that your reservation is not confirmed until your deposit is received and accepted by Kickapoo Ranch Management. Your statement and cancelled deposit check are your confirmation, and this deposit is non-transferable and non-refundable.

(Revised March 1, 2009)